

Municipal Grant Application Template

Application Deadline: October 31

Section (A) - Applicant Information

Application Date	
Name of Community Organization	
Contact Person	
Email	
Telephone	
Mailing Address	

Section (B) - Applicant Information

Is the organization registered with Revenue Canada as a charity?	<input type="checkbox"/> Yes (provide registration date and number) _____ <input type="checkbox"/> No
Is the organization incorporated as a non-profit organization with the Ministry of Consumer and Business Services?	<input type="checkbox"/> Yes (provide registration date and number) _____ <input type="checkbox"/> No
How many years has the organization existed?	
How many active members or volunteers work with the organization?	
Does the organization have official financial statements that can be provided to the Town of Aylmer?	<input type="checkbox"/> Yes <input type="checkbox"/> No

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Please provide a general overview of your organization, including details about your mission statement, purpose and organizational objectives.

Section (C) - Grant Request

What type of grant is being requested? See Section (4) of the Town of Aylmer Grants – Municipal Program Policy for more information about types of available grants.

- Corporate Grant
- Community Event Grant
- Community Project Grant
- In-Kind Services (use of Town Property, Facilities, Resources, Materials)

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What is the grant amount being requested? Select the applicable boxes:

\$ _____

One-time Assistance

Ongoing Assistance

OR/AND

In Kind (Specify) _____

One-time Assistance

Ongoing Assistance

Has this organization received a municipal grant in previous years?

Yes

No

If applicable, please indicate what other sources of funding has been received or applied for.

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How will the funds requested be used to support your organizations project or operations?

How will the use of these funds benefit the residents of the Town of Aylmer? Please specify the target audience.

How will your organization measure and evaluate the benefits of the service/project/program?

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Section (D) – Application Checklist

Please confirm that your organization has provided the following information:

- Section (A), (B) and (C) of this package are completed
- Board of Directors/ Executive Listing (if applicable)
- Copy of the most recent 'Annual General Meeting' Minutes (if applicable)
- Current Year's Budget
- Proposed Budget for Upcoming Year
- Financial Statement [signed by (2) Director/ Executives]

Section (E) – Signature of Authorized Official(s)

We, the undersigned, certify that to the best of our knowledge the information provided in this Town of Aylmer Form is accurate and Complete.

Signature	Title	Date
Signature	Title	Date

Personal Information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c. M56, as amended, Inquiries about the collection of personal information should be directed to the Municipal Clerk.