



REQUEST FOR TENDERS

FOR THE PROVISION OF

**ONE (1) NEW HALF-TON PICKUP TRUCK
EXTENDED CAB OR CREW CAB,
AUTOMATIC - 4 X 4 DRIVE
3000 kg to 3200 kg/6613 lbs to 7055 lbs. GVWR**

OPS 21-PW-08

DATE OF ISSUE: 2:00 P.M. MONDAY, OCTOBER 18, 2021

**TOWN OF AYLMER
46 Talbot St. West
Aylmer, Ontario
N5H 1J7**

CLOSING DATE: 2:00 P.M. MONDAY, NOVEMBER 8, 2021

SCOPE OF WORK

It is the intent of the Town of Aylmer to purchase one (1) NEW HALF TON-PICKUP TRUCK, **EXTENDED CAB OR CREW CAB**, AUTOMATIC- 4X4 DRIVE for use within the Municipality. All bidders shall clearly indicate any points that deviate from the specifications. Minor deviations will not exclude any bid from consideration.

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PART I: GENERAL TERMS AND CONDITIONS

A. GENERAL

This tender, including these terms and conditions, forms the entire contract between the parties, and no variations thereof irrespective of the wording of the seller's acceptance will be effective unless Specifically agreed to in writing by the Corporation of the Town of Aylmer.

B. SUB-CONTRACTS

The seller shall not, without the written consent of the Corporation of the Town of Aylmer, make any assignment of sub-contract for the provision of any goods hereby quoted on.

C. SHIPMENT

Time shall be the essence of the contract. Goods must be delivered within the time promised, failing which, the Corporation of the Town of Aylmer reserves the right to cancel the order without penalty or prejudice.

D. QUALITY

Goods are subject to the inspections and approval at a reasonable time after delivery. If specifications are not met, goods may be returned at the seller's expense.'

E. WARRANTY

In supplement of, and not by the way of substitution for the terms and conditions or any warranty stipulated or implied by law and notwithstanding prior acceptance by the Corporation of the Town of Aylmer the seller will at any time within 3 months of the **in-service date**, and at his expense replace any goods which are of become defective as a result of faulty or inefficient manufacture, materials, or workmanship.

F. LAWS

It is agreed that the goods supplied shall comply with all Federal laws and other Province of Ontario laws applying thereto.

G. VARIATIONS TO SPECIFICATIONS

For the purposes of evaluation, bidders **MUST** indicate any variances from our specifications, terms and/or conditions, no matter how slight. If the variations are not stated or referenced in the Form of Tender, it will be assumed the truck fully complies with our specification, terms, and conditions.

H. BRAND NAMES

If and wherever in the specifications a brand name, make, name of any manufacturer, trade name or vendor catalogue number is mentioned, it is for the purpose of establishing a grade or quality of material only, unless specified otherwise. Since the Town does not wish to rule out other competition and equal brands or makes, **APPROVED EQUALS** will be considered. If a product other than that specified is bid, it is the vendor's responsibility to name such product within his bid and to prove to the Town that

said product is equal to or exceeds the specifications and to submit brochures, samples and/or specifications in detail on item/s bid. The Town shall be the sole judge concerning the merits of bids submitted.

I. PRIVLAGE CLAUSE

As noted, the Town of Aylmer reserves the right to reject any or all bids, including without limitation the lowest bid, and to award the tender to whomever the Town in its sole and absolute discretion deems appropriate. The Town shall not, under any circumstances, be responsible for any costs incurred by the Proponent for preparing its tender. Without limiting the generality of the foregoing, the Town reserves the right in its sole and absolute discretion, to accept or reject any proposal which in the view of the Town is incomplete, obscure, or irregular, which has erasures or corrections in the documents, which contains exceptions and variations, which omits one or more prices, which contains prices the Town considers unbalanced. The above criteria which may be used by the Town in evaluating the Proponents' proposals and awarding the contract shall be applied in the Town's sole and absolute discretion when evaluating the Specifications as set out in Part IV Specifications and Confirmation.

PART II: INFORMATION FOR BIDDERS

1. Tenders received by the Corporation of the Town of Aylmer later than the specified closing time will be returned unopened to the bidder.
2. A bidder who has already submitted a tender may submit a further tender at any time up to the official closing time. The last tender received shall supersede and invalidate all tenders previously submitted by that bidder as it applies to this tender.
3. A bidder may withdraw a submitted tender at any time up to the official closing time. Withdrawal requests received after the tender closing time will not be permitted.
4. Any and all changes to the terms, conditions or specifications required before the tender closing will be issued by the Operations Manager in the form of a written Addendum. If Addenda are issued, their receipt must be acknowledged by the bidders in the appropriate section of the Form of Tender.
5. The Corporation of the Town of Aylmer reserves the right to accept or reject any and all tenders.
6. Tenders are to remain in firm for the acceptance for a period of thirty (30) days from the date of tender closing.
7. All prices must be stated in Canadian funds. Prices must be also inclusive of customs, duty and freight.
8. It should be understood and acknowledged by persons submitting a tender that while this tender includes specific requirements and specifications, a complete and operational vehicle is required. Minor items or details not herein specified, but obviously required for the vehicle shall be provided as specified in conformance with modern practices and workmanship. Any

omission or errors or misinterpretation of these requirements and specifications shall not relieve the successful bidder of the responsibility of providing the goods noted in this tender.

9. **BPS** – The Corporation of the Town of Aylmer is part of the Broader Public Service of the Province of Ontario and as such is entitled to the concessions (discounts) as arranged the Ministry of Government Services under **VOR: OSS 074423**

PART III: REQUIREMENTS AT TIME OF CLOSING

Bidders are required to submit the following with their tender. **FAILURE TO DO SO SHALL RESULT IN THE TENDER BEING REJECTED.**

1. Form of Tender
2. Specifications

A. FORM OF TENDER

The Form of Tender must be completed in ink, in full, signed and returned in a sealed envelope clearly marked with the name and address of the Bidder, Contract Number, addressed to Connor Bailey, Operations Manager, C/O The Corporation of the Town of Aylmer, 46 Talbot St. West, Aylmer, Ontario N5H 1J7. Failure to submit the bid as requested may result in the tender being disqualified. Facsimiles are not acceptable unless specified.

B. SPECIFICATIONS

The specifications incorporated as part of this tender require that certain information must be completed in full, signed and returned with your tender.

C. TERMS AND CONDITIONS

The purpose of this tender is to obtain bids for the supply & delivery of a new pickup in accordance with the attached Specifications.

D. CONTACT PERSON

Additional information or clarification or any of the instructions or information contained herein must be obtained from Connor Bailey Manager, at (519) 773-4949.

E. DELIVERY

All deliveries to be F.O.B. Delivery of the vehicles will be to The Corporation of the Town of Aylmer Public Works Yard, 32 Chipchase Court, Aylmer Ontario N5H 3J1

Delivery to the Municipality will be within 30 days of the contract being awarded. **Consideration will be given at the time of award for expedited delivery dates.**

F. SAFETY STANDARDS

The vehicle supplied shall be in conformity with all applicable federal and provincial motor vehicle safety standards.

G. CLOSING DATE FOR TENDERS:

Proponents are required to submit Three (3) copies of the tender bid in a sealed envelope and clearly identified as “Request for Proposal **OPS 21-PW-04, “1-Ton Dual-Rear-Wheel Truck and Dump Body”**”

no later than

2:00 P.M. MONDAY, NOVEMBER 8, 2021

Addressed to:

**Connor Bailey,
Manager of Operations**

Robert Johnson, CET,
Director of Operations,
The Town of Aylmer
46 Talbot St. W
Aylmer, ON
N5H 1J7

H. BIDDER INFORMATION:

QUOTATION SUBMITTED BY: _____

ADDRESS: _____

CITY: _____

POSTAL CODE: _____

SIGNATURE: _____ TITLE: _____

NAME (Please Print or Type): _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

HST REGISTRATION # _____

EMAIL ADDRESS: _____

DATE OF QUOTATION: _____

PART IV: SPECIFICATION AND CONFIRMATION

TENDER: OPS 21-PW-08

For

**ONE (1) NEW HALF-TON PICKUP TRUCK
EXTENDED CAB OR CREW CAB,
AUTOMATIC - 4 X 4 DRIVE**

MAKE:		MODEL:	
Chevrolet		Silverado	
Dodge		Ram	
Ford		F150	
GMC		Sierra	
Toyota		Tundra	
Nissan		Titan	
<p><u>Please note:</u> The Town of Aylmer may be willing to purchase a vehicle 2020 model year or newer (<u>MUST BE UNDER 5,000 kms</u>)</p>			
MAKE AND MODEL BEING TENDERED (Specify):			
SPECIFICATIONS		CONFORMS	
		YES	<u>(OR)</u> SPECIFY
A. <u>PAYLOAD:</u>			
Minimum – 880kg/1,940lbs, Specify: _____Kg			
B. <u>BODY:</u>			
Seats: High back 40/20/40 bench seat with center console			
Upholstery: Cloth, Black or Dark Grey, Specify:_____.			
Floor Covering: Heavy Duty Vinyl, Specify:_____.			
Floor Mats: Factory Pant Savers			

OPS 21-PW-08 Pickup Truck Tender – Town of Aylmer

Minimum: 6.4ft pick-up box with internal fenders, <u>Must be Extended Cab or Crew Cab</u>		
Full width hinged tailgate		
Rear step bumper with tread plate and suitable for trailer towing		
Exterior Paint: Manufacturers Bright Red <u>OR</u> White		
C. <u>BODY ACCESSORIES:</u>		
Minimum of two power access points		
Interior Mirror -Day and Night		
Power Windows		
Power Door Locks		
Remote keyless entry		
Remote Start		
Outside Mirrors - Two, manufacturer's standard		
Block Heater- 115 volts, 400w minimum		
Permanent Antifreeze to -35 C		
Jack and wheel wrench		
AM / FM Radio with Bluetooth Wireless Cellular capability		
Intermittent wiper system with washers		
Driver's Side Air Bag		
Passenger Side Air Bag		
Dual Sun Visors		
Fresh Air Type Heater and Air Conditioning		
Cruise Control		
Front and Rear Bumpers (Chrome)		
Tow Hooks (Front Only)		

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Air Conditioning		
Rear View Camera, tailgate mounted		
Wheel Well Liners, Front and Rear		
Bed Liner over rail – <u>Sprayed</u>		
Heavy Duty Towing Package (Complete with Class 4 receiver hitch)		
D. <u>TRANSMISSION:</u>		
Minimum 6 speed Heavy Duty automatic with (overdrive tow/haul mode)		
Heavy Duty Transmission Cooler		
E. <u>STEERING AND BRAKES:</u>		
Power Assisted Steering		
Power Brakes, four wheel disc		
Anti-Lock Braking System (ABS)		
Mechanical Parking Brake		
F. <u>SUSPENSION AND REAR AXLE:</u>		
Front Sway Bar		
Heavy Duty Shocks front and rear		
Rear Differential Limited Slip Electronic Locking Axles		
G. <u>WHEELS AND TIRES:</u>		
(1) One full size spare tire and rim		
Tire and Rim size: Minimum 17” diameter rims		
Tire Make & Model: Michelin A/T2 <u>or Equivalent</u>		
Rim Material: Aluminum		

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H. <u>ELECTRICAL:</u>			
Heavy Duty Alternator - 150 amps. minimum			
Battery –Heavy Duty Maintenance Free			
600 CCA minimum			
I. <u>FUEL TANK:</u>			
Minimum 75 Litres			
J. <u>ENGINE</u>			
*Most fuel-efficient alternative meeting the below criteria is preferred.			
<u>Minimum</u> Engine Requirements – 6-Cyl gas engine, 290hp, 255ft/lbs torque SPECIFY SPECS: __ Cyl _____ hp _____ ft/lbs			
FUEL CONSUMPTION RATING: City ___ L/100 Highway ___ L/100 Combined ___ L/100			
K. <u>ADDITIONAL OPTIONAL EQUIPMENT REQUIRED:</u>		YES	COST
Krown oil undercoating and rust proofing			
Snow Plow Prep Package			
Body Molded Mud Flaps - Front and Rear			
Fog Lamps			
Parts and Service manuals – electronic version accepted			
Step Bars			
Alternative fuel options available? Type: _____ Price: _____ SPECIFY SPECS: __ Cyl _____ hp _____ ft/lbs			
FUEL CONSUMPTION RATING: City ___ L/100 Highway ___ L/100 Combined ___ L/100			
L. <u>WARRANTY:</u>			
Bumper to Bumper Warranty – 100000 kms/5 years			
Specify: (Bidders may also include, for consideration, options, and pricing for any extended			
Manufacturers Warranties offered:			

**The Corporation of the Town of Aylmer
TENDER: OPS 21-PW-08 Pickup Truck**

FOR

**ONE (1) NEW HALF-TON PICKUP TRUCK
EXTENDED CAB OR CREW CAB,
AUTOMATIC - 4 X 4 DRIVE
3000 kg to 3200 kg/6613 lbs to 7055 lbs. GVWR**

PART V: FORM OF TENDER SUMMARY – PART ‘A’

NOTE: All bidders are to utilize only the blanks provided.

I/We the undersigned agree to supply ONE (1) new – One (1) EXTENDED OR CREW CAB, automatic 4X4 pickup trucks, complete as per the attached tender specifications to the Corporation of the Town of Aylmer 46 Talbot Street West, Aylmer, Ontario N5H 1J7

Net Price – Part ‘A’ - Crew Cab Truck = _____ A
(Meeting all specifications in Part IV)

H.S.T (0.13 x C) = _____ B

NET TENDER PRICE = _____ C
(A+B)=C

Delivery date F.O.B. Town of Aylmer once purchase order is issued. _____

CLOSING DATE: 2:00 P.M. MONDAY, NOVEMBER 8, 2021

DATE: _____

SIGNED: _____

COMPANY: _____

1. Lowest or any bid not necessarily accepted.
2. Price noted is inclusive of all applicable taxes (including but not limited to Tire and Air Conditioning Tax.)
3. Price noted is inclusive of all transport, float charges, etc.
4. Price noted is inclusive of all licensing and transfer charges