

BUILDING DIVISION

SWIMMING POOLS



Do I need a permit for a swimming pool?

You will require a permit for a swimming pool if.

- a) The pool is capable of containing a depth of 0.6m(2ft) of water.

Note: A hot tub does not require a permit if it has a lockable lid, Any deck around the pool will require a separate permit

How do I apply for a pool permit?

All applications are applied for online using our online application form. You can submit all required documents online in the within this application form. This is online application process allows for in house tracking and time efficiency for issuing permits.

Building permit application <https://portal.laserfiche.ca/j4889/forms/Building-Permit-Application-26>

What required documents do I need to submit?

- a) Complete online application
- b) Site sketch showing the location of the pool on the property, please include dimensions from all property lines, indicate shape and dimensions of the pool on the site sketch. Please plot location of all other structures on the property. If an above ground pool indicate height of pool.
- c) A site alteration permit will be required for pool installation that results in the removal of soil or placement of fill. There is no cost for this permit. It is necessary to ensure the pool will not cause any drainage issues for yourself or your neighbour. The site alteration permit is also accessible online at <https://portal.laserfiche.ca/j4889/forms/Site-Alteration-Grading-Form>

How much does a pool permit cost?

A pool permit is a flat rate of \$250.00. Various options of payment are available, we accept cash, cheque and debit as methods of payment. This includes the review of drawings, and the inspections

Do I need a fence around my pool?

Every open swimming pool having a water dept of 0.6m(2ft) or more must be enclosed by a fence and gate. Please refer to the Town's **fence bylaw (By-Law 23-17)** to see what type of fencing is required. Please include types of materials used for fencing and gates, and the height and construction design on your site sketch with your pool permit application.

<https://aylmer.ca/wp-content/uploads/2021/01/PoolFenchingBy-Law23-17.pdf>

How long will it take to get a pool permit?

Standard wait times for a completed application is ten business days. If your application is not complete with all documents at the time of application, we will contact you with documents that are missing.

How far away from property lines do I need to be?

As per our Zoning By Law NO 57-99, Section 3 (22)

- All pools must be located in the interior side yard, or rear yard. A pool cannot be located within the front yard or an exterior side yard.
- Pool can be no closer than 1.5m to a lot line.
- Pumps and filters must be a minimum of 3m away from any lot line.
- Maximum height of a pool above ground is 2m.
- Maximum height of an above ground pool plus related structures is 5m.

When do you come and inspect the pool?

Once the pool permit is issued to you, details on type of inspections required will be given to you in your building permit package. Typically, we will do an inspection once pool and fence are installed. Please call for inspection two days ahead.

Important Numbers to know before you begin digging.

ON1CALL - Ontario One Call (natural gas, sewer/water lines, hydro) 1-800-400-2255, or directly to:

ERTH Power (hydro) 1-877-850-3128

Eastlink (telephone internet/cable) 1-888-345-1111

EPCOR (gas) 519-773-5321

Town of Aylmer (water/sewer) 519-773-4949