

**BY-LAW 01-2026**

**OF THE AYLMER POLICE SERVICE BOARD**

Being a By-Law to set the fees structure charged by the Aylmer Police Service

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WHEREAS the Aylmer Police Service Board is responsible for the provision of police services and for law enforcement and crime prevention in the Town of Aylmer;

AND WHEREAS the Board has determined that it is appropriate to charge user fees in respect of certain services provided to any person;

AND WHEREAS section 391(1.1) of the *Municipal Act, 2001, S.O. 2001, c. 25* as amended, provides that a local board may pass by-laws imposing fees or charges on any class of persons, for services or activities provided or done by or on behalf of it;


AND WHEREAS section 396(1)(c) of the *Municipal Act, 2001, S.O. 2001, c. 25*, and amendments thereto, provides that variable fees are considered appropriate by the Board may be charged in respect of such services.

NOW THEREFORE, THE AYLMER POLICE SERVICE BOARD HEREBY ENACTS AS FOLLOWS:

1. That the various fees and charges for the services and activities delivered or provided by the members of the Aylmer Police Service shall be described in Schedule "A" hereto attached;
2. That By-laws No. 02-2011, 02-2015, and 02-2023 are repealed with an effective date of June 12, 2026; and,
3. That this By-law comes into force on June 12, 2026.

READ A First, Second, and Third time this 12<sup>th</sup> day of June, 2026.

Signed by:  
  
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CHAIR, Pete Barbour

Signed by:  
  
3DB8E003BC734BE...  
SECRETARY, Michelle Melucci

Authority: Board Resolution 22-26  
Staff Report Number: PSB 03-26  
Staff Report Date: April 10, 2026

**Schedule "A" to By-Law 01-2026**

<b>Fee Description</b>	<b>Unit</b>	<b>Fee</b>	<b>Applicable Taxes</b>
<b>Occurrence Reports</b>			
Occurrence Reports	Each	\$40.00	Included
Photographs	Each	\$10.00	Included
Audio-Video Recording	Per camera	\$50.00	Included
<b>Fingerprints</b>			
Fingerprints	Each	\$40.00	Included
<b>Criminal Record Checks</b>			
Regular (Local resident)	Each	\$50.00	Included
Regular (Non-resident)	Each	\$70.00	Included
Volunteers	Each	\$10.00	Included
Volunteers-Seniors	Each	\$5.00	Included
On Demand (if possible)	Each	\$60.00	Included
<b>Vulnerable Sector Check (Aylmer Residents Only)</b>			
Regular	Each	\$50.00	Included
Volunteers	Each	\$10.00	Included
Volunteers-Seniors	Each	\$5.00	Included
Student	Each	\$20.00	Included
Broad Record Check	Each	\$100.00	Included
On Demand (if possible)	Each	\$60.00	Included
<b>Motor Vehicle Accident Reports (referred to third party vendor)</b>			
Technical Traffic Accident III	Each	\$500.00	Included
Reconstruction Report IV	Each	\$1500.00	Included
<b>Paid Duty Officer*</b>			
<b>*A minimum of four hours per officer</b>			
		The rate shall be calculated at the following, in line with the current collective bargaining agreement and pay structure -Constable: a rate of pay at 1.5 times that of a Sergeant 0-7 years -\$20/hour per police vehicle if required (Traffic Duties, etc.) -Paid duties occurring on Statutory Holidays subject to increase	

<b>Fee Description</b>	<b>Unit</b>	<b>Fee</b>	<b>Applicable Taxes</b>
		<i>*Statutory Holidays include: New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Civic Holiday, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day, Boxing Day, National Day for Truth and Reconciliation and any other day proclaimed a public holiday by the Federal, Provincial, or Municipal Government.</i>	